

**PONDICHERRY UNIVERSITY
PUDUCHERRY**

Sabbatical Leave / Academic Leave Application Form for Faculty Members

1. Name & Designation :
2. School : Dept. :
3. Date of Joining in this University :
4. Date of Retirement :
5. Date of appointment as Lecturer (SG) / Reader / Professor:
6. Whether completed seven years of service as a permanent whole time teacher in the grade of Lecturer (SG) / Reader / Professor on the date of application:- : Yes / No
7. a) Whether the Sabbatical Leave is to undertake study or research or other academic pursuits solely for the object of increasing their proficiency and usefulness to the university and higher education system. : Yes / No
- b) If so, details
8. Whether the programme to be followed during the sabbatical leave is enclosed with this application. : Yes / No
9. Duration of Leave :
(Not exceeding one year)
10. Details of Sabbatical Leave availed in the past, if any:
11. Study leave availed, if any:
12. EOL availed, if any with periods :
13. Contact details during the leave period.
- a) Address:
- b) Telephone:
- c) Email:
- d) Fax:

DECLARATION

1. I will not take up any regular appointment under another organization in India or abroad during the period of sabbatical leave.
2. I will rejoin the University on the expiry of the leave and submit the report on the nature of studies, search or other work undertaken during leave period.

Signature of the Faculty with date

Recommendations of HOD: